

Ngā Kōrero e pā ana ki te Tūranga

Job Description

Senior Curriculum Lead

Business Group	Te Mahau Takiwā
Location	Regionally Based
Salary band	A9

Mahi i roto i te Ratonga Tūmatanui | Working in the Public Service

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āianei, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

Mō ētahi atu kōrero hei whakamārama i tēnei kaupapa, haere ki | You can find out more about what this means at [Role and purpose - Te Kawa Mataaho Public Service Commission](#).

To Mātou Aronga | What we do for Aotearoa New Zealand

At Te Tāhuhu o te Mātauranga | Ministry of Education, delivering our purpose makes a real difference to all ākonga of Aotearoa:

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga
We shape an education system that delivers excellent and equitable outcomes

We fulfil our purpose by:

- delivering services and support nationally, regionally, and locally to and through the education sector and in some cases directly to ākonga and whānau
- shaping the policies, settings, and performance of the education system so that it is well placed to deliver equitable outcomes for ākonga and their whānau, from early learning through tertiary.

Tēnei Tūranga | About the role

The Senior Curriculum Lead works within a region to lead the effective delivery of curriculum and assessment to early learning services, kura and schools. They support Curriculum Advisers in the region, providing advice and support to early learning services, kura and schools on the development of high-quality teaching and learning programmes. They also support, working closely with the Curriculum Centre, education leaders, kaiako and teachers to grow their capabilities and deliver quality teaching and learning that engages learners, promotes progress, and fosters wellbeing, by improving learner presence, participation, and progress.

Ngā Kōrero e pā ana ki te Tūranga

Job Description

Ngā Haepapa | Accountabilities

As a specialist within Te Tāhuhu o te Mātauranga | the Ministry of Education you will:

- Give effect to the Ministry's purpose and operating model, supporting and enabling Te Mahau.
- Share specialist knowledge across the organisation and with stakeholders, working with others to inform operational level decision making.
- Lead or contribute to the resolution of issues, identifying risks and solutions to protect and enhance the integrity and reputation of the Ministry.
- Lead or contribute to the development and implementation of innovative and fit-for purpose solutions and frameworks for current and future challenges.
- Use available data and insights to make evidence-based decisions and recommendations on operational issues.
- Contribute to capability building in others through coaching, quality assurance, and proactively sharing knowledge and expertise.
- Contribute to growing an effective team with a positive approach to the work environment that encourages and supports high performance, collaboration and problem solving.
- Make decisions in accordance with the Ministry's policies and delegation frameworks.
- Take account of the Ministry's strategies for Māori and Pacific Learners (Ka Hikitia and the Action Plan for Pacific Learners)
- Give expression and practical effect to Te Tiriti o Waitangi (Te Tiriti) within all team activities.

As a senior member of the team, you will:

- Coach and mentor Curriculum colleagues to support service delivery and ensure consistency across the pathway, in partnership with the national curriculum leadership team.
- Take a strategic view of the level and nature of support required by Curriculum Advisers for them to enable kaiako, teachers and leaders to understand and implement the national curriculum, assessment changes and to design teaching and learning experiences that meet the needs of every ākonga.
- Work proactively to ensure that the practice management, professional development, and standards of practice are met and contribute to the delivery and deployment of capability building approaches for Curriculum Leads across the pathway, including through the facilitation of regular Community of Practice and other hui.
- Keep up to date with new resources, supports and services which contribute to an understanding of the National Curriculum work programme and keep Curriculum Advisers in your sector group up to date with these.
- Build and contribute to effective networks within and across Te Mahau teams so colleagues understand and support the Curriculum Advisers work programme.
- Anticipate, and provide insights and advice to track emerging opportunities, risks, and issues.
- Provide regular insights from your region to the Curriculum Centre on the impact of Curriculum Service as well as the implementation of curriculum resources, supports and services.
- Give effect to the Ministry's purpose and operating model, supporting and enabling Te Poutāhū as an integral part of Te Mahau.
- Participate in all professional learning identified by the national team as necessary to the role and actively seek opportunities to engage in ongoing professional learning.



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Ngā Tohu Mātauranga Waiwai | Essential Qualifications

- Holds tertiary qualifications in education, leadership, or related areas, including for te reo matatini me te pāngarau, literacy & communication or maths learning.
- Full clean Drivers License.

Wheako | Experience

To be successful in this role you will have the following:

- Experience, knowledge and understanding of education contexts at a practical level.
- Experience in building relationship sand partnerships to achieve shared outcomes.
- Extensive knowledge and experience in leading teaching, learning, curriculum and assessment theory and practice, and the ability to support professional change.
- Experience in growing capabilities of others and embedding practice change in education contexts.
- Experience designing literacy & communication or maths teaching and learning (early learning, primary or secondary) or te reo matatini or pāngarau teaching (kaupapa Māori or Māori medium).
- Experience using Māori bodies of knowledge to inform and improve the design of curriculum, including the championing of Mana Ōrite mō te mātauranga Māori.
- Experience supporting education settings to build and maintain educationally powerful, reciprocal, and trusting relationships with Māori whānau, hapū and iwi, Pacific, and other communities.
- Understanding of how the education sector operates – at the service, partnership, local, regional and system levels – to achieve learning outcomes.
- Strategic knowledge and application of Ministry's information, resources, frameworks, evidence bank and theory would be advantageous.

Ngā Āheinga | Capabilities

To be successful in this role you will have the following capabilities and competencies:

- A track record of bringing people together, leading, coaching, and mentoring and inspiring actions that contribute to meaningful outcomes for diverse communities.
- Strong diplomacy, interpersonal and facilitation skills, with an ability to adapt to different interaction styles and contexts that prioritises the building of reciprocal and trusting relationships with colleagues and across the sector.
- A proven ability to use data and insights to identify trends, risks, and opportunities, to influence and guide organisational and system-level decision making.
- An ability to collaborate with people from different backgrounds with the ability to manage any conflicts professionally and not personally.
- Passionate about equitable outcomes for Māori and who can confidently apply Te Tiriti into your work. Proven use and promotion of culturally sustaining practice within education settings.
- A commitment to ongoing personal and professional development, recognising when to ask for support, resilience and you can deal with pressure.
- Proven credibility within the education sector and confidence in implementing literacy & communication or maths teaching (early learning, primary or secondary) or te reo matatini or pāngarau teaching (kaupapa Māori or Māori medium) across the national curriculum is essential for this role.

Ngā Kōrero e pā ana ki te Tūranga

Job Description

- Te ao Māori and understanding of Te Reo, tikanga and mātauranga Māori - critical for Senior Curriculum Leads working in kaupapa Māori and Māori medium.
- Resilience with an ability to deal with pressure, as well as an understanding of when to ask for support.
- Strong analytical skill set that is linked to education knowledge (quantitative and qualitative).
- Strong curriculum expertise and a deep working knowledge and practical experience in curriculum aligned to your sector area of expertise using and applying teaching and learning, curriculum and assessment theory and practice.

Tātai Pou | Our Cultural Competency

Tātai Pou is our Māori Cultural competency framework. It has been aligned and is complementary to the Māori Crown Relations Capability Framework (MCR). Tātai Pou is designed to support our people and organisation to give effect to the articles of te Tiriti o Waitangi in our work. The work-based capabilities have four focus areas and describe four levels of competency (high, consolidation, developing and essential) that enable us to deliver our partnership approach so that Māori enjoy and achieve educational success as Māori.

Pou Hono Valuing Māori	High
Pou Mana Knowledge of Māori content	High
Pou Kipa Achieving equitable education outcomes for Māori	High
Pou Aroā Critical consciousness of racial equity for Māori	High

Leadership Success Profile - Te Kawa Mataaho | Public Service Commission

Leadership matters. Strong leadership at every level in the Public Service will transform the experiences of New Zealanders. The Leadership Success Profile establishes “what good looks like” for leadership at all levels. Information about how the Leadership Success Profile applies to this role is available on the Ministry’s intranet.

Ngā Whakaaetanga | Approvals

Date Reviewed and Approved	March 2025
Approved By	HR Advisory Team