

Ngā Kōrero e pā ana ki te Tūranga

Job Description

Senior Advisor, Multi-agency Collaboration

Business Group	Te Pae Aronui Operations and Integration
Location	Flexible
Salary band	A7

Mahi i roto i te Ratonga Tūmatanui | Working in the Public Service

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āianei, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

Mō ētahi atu kōrero hei whakamārama i tēnei kaupapa, haere ki | You can find out more about what this means at [Role and purpose - Te Kawa Mataaho Public Service Commission](#).

To Mātou Aronga | What we do for Aotearoa New Zealand

At Te Tāhuhu o te Mātauranga | Ministry of Education, delivering our purpose makes a real difference to all ākonga of Aotearoa:

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga
We shape an education system that delivers excellent and equitable outcomes

We fulfil our purpose by:

- delivering services and support nationally, regionally and locally to and through the education sector and in some cases directly to ākonga and whānau
- shaping the policies, settings and performance of the education system so that it is well placed to deliver equitable outcomes for ākonga and their whānau, from early learning through tertiary.

Tēnei Tūranga | About the role

The Senior Advisor, Multi-agency Collaboration plays a critical role in bridging the Attendance Service Delivery Model national strategy with regional implementation. This role will lead and influence the establishment and operation of multi-agency attendance forums (roundtables) and fosters inter-agency collaboration at both catchment and regional levels. It ensures that insights from regional delivery inform national design and oversight, and vice versa.

The Senior Advisor, Multi-agency Collaboration will work closely with Contract and Relationship Managers (CRMs), Attendance Service Providers (ASPs), schools, and multi-agency forums to ensure consistent, effective, and locally responsive attendance practices.

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Ngā Haepapa | Accountabilities

As a Specialist within Te Tāhuhu o te Mātauranga | the Ministry of Education you will:

- Share specialist knowledge across the organisation and with stakeholders, working with others to inform operational level decision making.
- Contribute to an effective team with a positive approach to the work environment that encourages and supports high performance, collaboration and problem solving.
- Lead the resolution of issues, identifying risks and solutions to protect and enhance the integrity and reputation of the Ministry.
- Lead or contribute to the development and implementation of innovative and fit-for purpose solutions and frameworks for current and future challenges.
- Develop and use data and insights to make evidence-based decisions and recommendations on operational issues.
- Build capability in others through coaching, quality assurance, and proactively sharing knowledge and expertise.

As the Senior Advisor, Multi-agency Collaboration you will work in specified catchments / regions to:

- Lead the implementation and operation of multi-agency forums focused on attendance, with an initial focus on pilot forums in specified catchments and other multi-agency forums and initiatives within specified regions
- Guide stakeholders in establishing and running effective multi-agency attendance forums focused on attendance, sharing good practices and enabling regional connections.
- Build and maintain strong relationships with regional education providers, social services, iwi/Māori partners, and other relevant agencies to promote and support effective collaboration between agencies to improve attendance outcomes.
- Provide expert advice to ensure the needs of complex or high-risk attendance cases requiring multi-agency support are addressed.
- Act as a conduit between regional delivery teams and national oversight/design functions, supporting the translation of national strategy into practical, regionally appropriate actions.
- Provide feedback to national oversight / design functions on what's working, what's needed, and what changes are required to support successful implementation.
- Maintain detailed records of activities undertaken, so that the performance of the pilot forums and Senior Advisor, Multi-agency Collaboration roles, the level of resources required, and their impact on outcomes, can be monitored and evaluated to inform planning of any future national rollout.

You will make decisions in accordance with the Ministry's policies and delegations framework.

Ngā Tohu Mātauranga Waiwai | Essential Qualifications

Wheako | Experience

To be successful in this role you will have the following experience:

- Experience in a complex organisation
- *Practical experience and understanding of attendance barriers and challenges.*
- Experience in building relationships and partnerships to achieve shared outcomes.

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- Experience in advisory or implementation roles within education, social services, or community engagement.
- Experience facilitating collaborative forums or networks.

Ngā Āheinga | Capabilities

To be successful in this role you will have the following capabilities and competencies:

- Deep understanding of attendance service policy, systems, and interagency coordination.
- A track record of bringing people together and leading, coaching and mentoring others to achieve outcomes.
- A proven ability to use data and insights to identify trends, risks and opportunities, to influence and guide organisational and system-level decision making.
- Excellent interpersonal and communication skills.
- A commitment to ongoing personal and professional development.
- Demonstrates initiative and a high degree of professional independence.
- Some political awareness and ability to navigate government processes and navigate ambiguity in a complex environment.
- Strong communication and relationship-building skills across diverse stakeholders.
- Ability to interpret data and performance metrics to inform strategic and operational decisions.
- Commitment to equity and improving outcomes for tamariki and rangatahi.

Tātai Pou | Our Cultural Competency

Tātai Pou is the Ministry's Māori Crown Relations capability framework. Tātai Pou is designed to support our people and organisation to give effect to the articles of te Tiriti o Waitangi in our work. The work-based capabilities have four focus areas and describe four levels of competency (high, confident, developing and essential) that enable us to deliver our partnership approach so that Māori enjoy and achieve educational success as Māori.

Pou Hono Valuing Māori	Developing
Pou Mana Knowledge of Māori content	Developing
Pou Kipa Achieving equitable education outcomes for Māori	Developing
Pou Aroā Critical consciousness of racial equity for Māori	Developing

Leadership Success Profile - Te Kawa Mataaho | Public Service Commission

Leadership matters. Strong leadership at every level in the Public Service will transform the experiences of New Zealanders. The Leadership Success Profile establishes “what good looks like” for leadership at all levels.



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Information about how the Leadership Success Profile applies to this role is available on the Ministry's intranet.

Ngā Whakaaetanga | Approvals

Date Reviewed and Approved	18 November 2025
Approved By	HR Advisory Team