

Ngā Kōrero e pā ana ki te Tūranga

Job Description

Manager, Strategic Finance

Business Group	Te Pou Rangatōpū Corporate
Location	Wellington
Salary band	M6

Mahi i roto i te Ratonga Tūmatanui | Working in the Public Service

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āianei, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

Mō ētahi atu kōrero hei whakamārama i tēnei kaupapa, haere ki | You can find out more about what this means at [Role and purpose - Te Kawa Mataaho Public Service Commission](#).

To Mātou Aronga | What we do for Aotearoa New Zealand

At Te Tāhuhu o te Mātauranga | Ministry of Education, delivering our purpose makes a real difference to all ākonga of Aotearoa:

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga
We shape an education system that delivers excellent and equitable outcomes

We fulfil our purpose by:

- delivering services and support nationally, regionally and locally to and through the education sector and in some cases directly to ākonga and whānau
- shaping the policies, settings and performance of the education system so that it is well placed to deliver equitable outcomes for ākonga and their whānau, from early learning through tertiary.

Tēnei Tūranga | About the role

The Manager, Strategic Finance develops and delivers financial strategies, priorities and work programmes to support the achievement of outcomes that are aligned to the Ministry's purpose and agreed strategies. You will make informed decisions, ensuring that financial resources are used effectively to achieve the Ministry's objectives.

Reporting to the Chief Financial Officer, you will elevate the Strategic Finance function within the Ministry and enhance financial oversight, drive strategic decision making, sustainability and financial management. You will also be responsible for building financial strategic capability within the Ministry and provide leadership and advice to the Strategic Finance team while ensuring budgeting and long-term financial planning is delivered.

Ngā Haepapa | Accountabilities

As a Manager within Te Tāhuhu o te Mātauranga | the Ministry of Education you will:

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- Manage and report on delivery against the strategy, workplan and budget to support performance against outcomes
- Enable risk, innovation, and debate to create enduring and robust advice to ensure the development and delivery of robust financial practices.
- Lead, develop and implement a responsive and integrated financial strategy, aligned to the Ministry's strategy and priorities.
- Manage and report on delivery against the strategy, workplan and budget to support performance against outcomes.
- Make connections for the Strategic Finance team so that their work is connected into and makes a valuable contribution to strategic priorities.
- Plan and manage budgets to support sound financial management and deliver maximum value from resources and investments.
- Develop, implement, and maintain the right frameworks, capabilities, and systems to achieve operational outcomes, manage people, and risk, and support operational compliance.
- Create and maintain a safe, positive, and inclusive workplace where people collaborate and are inspired to perform at their best.
- Strengthen the Māori-Crown relationship by role modelling authentic practise to build capability as a good kawanatanga partner.
- Create and support internal networks that support kaimahi to have a voice.
- Collaborate with stakeholders to identify priorities and interdependencies and deliver outcomes for Te Mahau.

You will be responsible for building the financial strategic capability within the Ministry

As the Manager, Strategic Finance you will:

- Work closely with executive leadership to manage the development, delivery, and monitoring of long-term financial strategy to support achievement of the Ministry's strategic goals
- Provide strategic leadership and oversight of budget initiatives, including cost pressures, new services, and capital investments, ensuring alignment with government priorities, value-for-money principles, and long-term fiscal sustainability.
- Provide financial input into leading the annual Investment Intentions process and implement multi-year capital budgeting
- Lead the Ministry's long-term financial forecasting and related processes
- Strengthen financial governance by enhancing the quality and consistency of business cases, applying rigorous financial analysis, assurance processes, and alignment with Treasury guidelines including Better Business Case (BBC) methodology.
- Measure effectiveness through development of costing, modelling, and benchmarking
- Apply advanced strategic financial knowledge and skills to ensure effective stewardship of the Department's financial outcomes
- Champion continuous improvement in financial systems, processes, and reporting, leveraging data analytics to improve transparency, efficiency, and decision-making.
- Lead the team and make informed decisions, ensuring that financial resources are used effectively to achieve the Ministry's objectives
- Build strategic financial capability across the Ministry by mentoring leaders, embedding financial literacy, and fostering a culture of evidence-based decision-making and accountability.
- Create and maintain a safe, positive and inclusive workplace where people collaborate and are inspired

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to perform at their best.

- Strengthen the Māori-Crown relationship by role modelling authentic practise to build capability as a good kawanatanga partner.
- Create and support internal networks that support kaimahi to have a voice.
- Collaborate with stakeholders to identify priorities and interdependencies and deliver outcomes for Te Mahau.

You will make decisions in accordance with the Ministry's policies and delegations framework.

Ngā Tohu Mātauranga Waiwai | Essential Qualifications

To operate in this role, you must have a tertiary qualification in finance, accounting or a related discipline with seven years or more post qualified experience.

Wheako | Experience

To be successful in this role you will have the following experience:

- Leading and managing a Strategic finance function within a large organisation, preferably within the public sector.
- Experience in developing and delivering integrated work programmes and budgets.
- Experience in leading and managing the development, implementation and ongoing monitoring of functional systems, frameworks and processes.
- Experience building and leading inclusive and diverse teams and creating a respectful, open and responsive culture.
- Experience in building relationships and partnerships to achieve shared outcomes.

Ngā Āheinga | Capabilities

To be successful in this role you will have the following capabilities and competencies:

- Proven ability to coach and constructively challenge others to shift mindsets and foster collaborative action.
- Proven ability to use data and insights to identify trends, risks, and opportunities, and to inform strategic decision making.
- An in-depth understanding of public sector corporate finance processes, budget cycles and reporting standards
- A proven track record of building and maintaining trusted relationships with (as appropriate):
 - colleagues
 - stakeholders
 - Māori and iwi
 - Ministers
- Sound knowledge of government and public sector processes.
- Excellent interpersonal and communication skills.
- A track record of ongoing personal and professional development.

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Tātai Pou | Our Cultural Competency

Tātai Pou is our Māori Cultural competency framework. It has been aligned and is complementary to the Māori Crown Relations Capability Framework (MCR). Tātai Pou is designed to support our people and organisation to give effect to the articles of te Tiriti o Waitangi in our work. The work-based capabilities have four focus areas and describe four levels of competency (high, consolidation, developing and essential) that enable us to deliver our partnership approach so that Māori enjoy and achieve educational success as Māori.

Pou Hono Valuing Māori	Confident
Pou Mana Knowledge of Māori content	Confident
Pou Kipa Achieving equitable education outcomes for Māori	Confident
Pou Aroā Critical consciousness of racial equity for Māori	Confident

Leadership Success Profile - Te Kawa Mataaho | Public Service Commission

Leadership matters. Strong leadership at every level in the Public Service will transform the experiences of New Zealanders. The Leadership Success Profile establishes “what good looks like” for leadership at all levels. Information about how the Leadership Success Profile applies to this role is available on the Ministry’s intranet.

Ngā Whakaaetanga | Approvals

Date Reviewed and Approved	July 25
Approved By	HR Advisory